

MEMO:

Date: December 17, 2013

To: Tooele County Planning Commission members

From: Jerry Houghton, County Recorder

Re: Election of Officers

At its first regular meeting in January of each year the Planning Commission shall elect a Chairperson and Vice Chairperson. No member shall serve more than two consecutive terms as Chairperson, *Planning Commission Policies and Procedures*. Attached please find a list of the current members of the Commission and be prepared to elect a Chair and Vice Chairperson for the 2013 year.